



## How to Register for Courses CyberFriar

### Creating Your Course Schedule Plan:

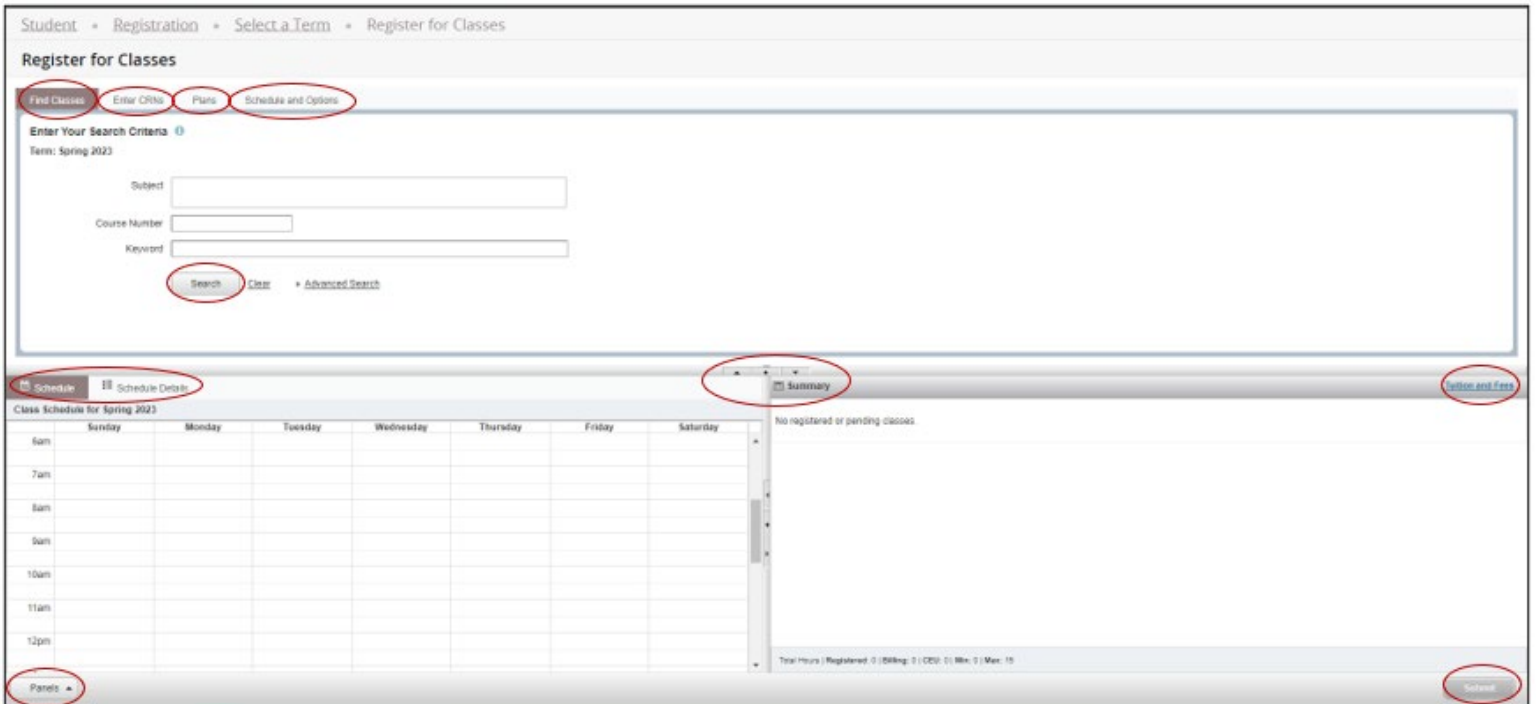
1. Login to [CyberFriar](#) (using Network Credentials), click **Student Services**, then **Registration**, then **Plan Your Schedule**. Select the **Term** you are planning for and click Submit.
  - a. Here you can **Create a New Plan**, up to 3 (three) plans can be created.
  - b. You can view your previously made plan(s) under the **Plan** tab.

The screenshot shows the CyberFriar registration interface. At the top, there are four main navigation panels: 'Advising Gateway' (with links like Curriculum & Registered Courses), 'Registration' (circled in red, with links like Search for Courses), 'Providence College Bookstore', and 'Financial Aid'. Below these is a secondary navigation bar with 'Browse Classes' and 'Registration' (circled in red). Further down, there's a 'Bursar's Office' section. A 'What would you like to do?' section contains several task cards: 'Prepare for Registration', 'Plan Your Schedule' (circled in red), 'View Registration Information', 'Register for Classes', 'Browse Classes', and 'Browse Course Catalog'.

This screenshot shows a 'Select a Term' dropdown menu. The breadcrumb trail at the top reads 'Student > Registration > Select a Term'. The dropdown menu itself has the title 'Select a Term' and a section labeled 'Terms Open for Planning' with a small information icon. Below this is a dropdown arrow and a 'Continue' button.

2. In **Plan Your Schedule**, click **Create a New Plan**.
  - a. This screen is split into 3 different panels. “**Find Classes**”, “**Class Schedule for TERM**” (weekly view and detail view), and “**TERM Plan**”.
  - b. You can use the arrows/circle to toggle the panels into different views (or the **Panels** button).
3. **Search** for the courses you wish to add to your **Plan**. You can use **Advanced Search** to search by attribute, series, professor, time, etc. Click **Add Course** to add desired courses to your **Plan**.

## How to Register for Courses CyberFriar



Student • Registration • Select a Term • Register for Classes

**Register for Classes**

Find Classes • Enter CRNs • Plans • Schedule and Options

Enter Your Search Criteria

Term: Spring 2023

Subject:

Course Number:

Keyword:

Search Clear Advanced Search

Schedule Schedule Details Summary Add All

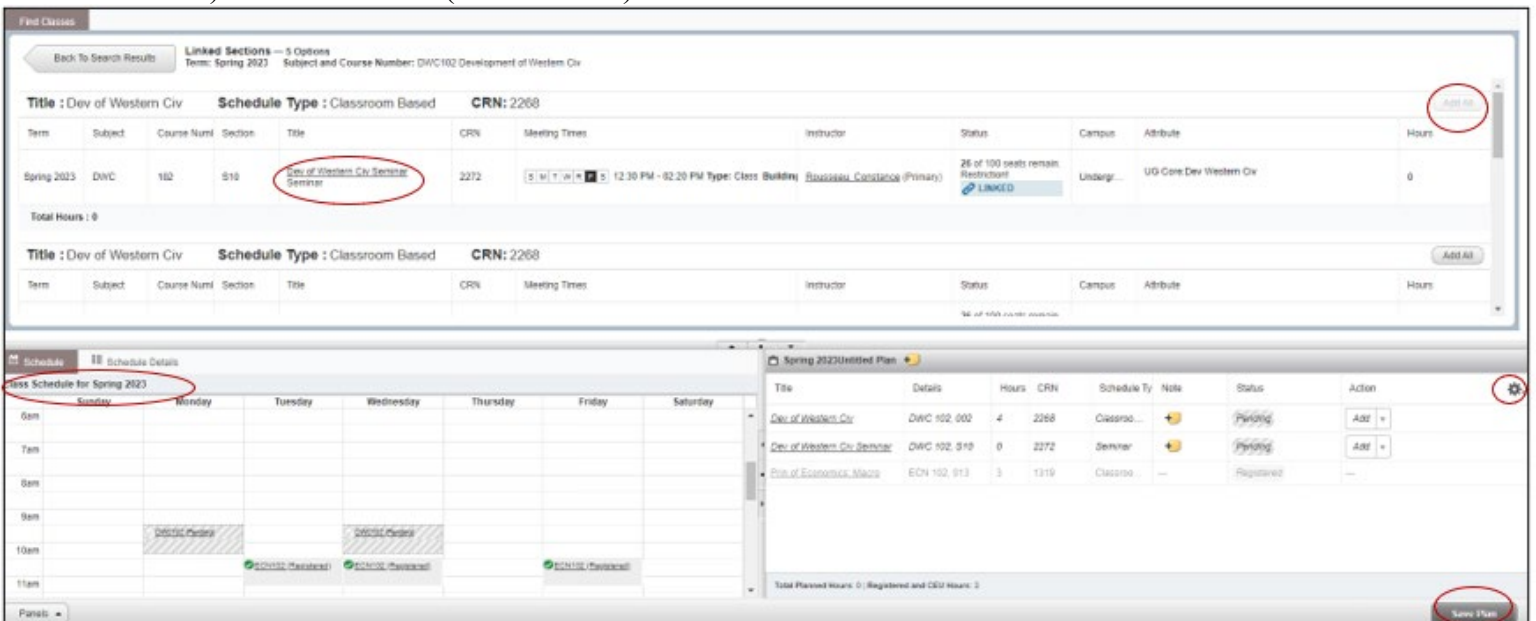
Class Schedule for Spring 2023

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							
9am							
10am							
11am							
12pm							

Total Hours Registered: 0 Billing: 0 CED: 0 Min: 0 Max: 15

Save Plan

- To add **Linked Courses**, example DWC, search for DWC. Then select the lecture you wish to add by clicking **VIEW LINKED**. Through **View Linked**, you can use the **Add All** to add the Lecture (large CRN) and the Seminar (smaller CRN).



Find Classes

Back to Search Results Linked Sections — 5 Options

Term: Spring 2023 Subject and Course Number: DWC102 Development of Western Civ

**Title : Dev of Western Civ Schedule Type : Classroom Based CRN : 2268**

Term	Subject	Course Numl	Section	Title	CRN	Meeting Times	Instructor	Status	Campus	Attribute	Hours
Spring 2023	DWC	102	S10	Dev of Western Civ Seminar	2272	Su Tu We Th Fr Sa 12:30 PM - 02:20 PM	Class Building Rousseau, Constance (Primary)	26 of 100 seats remain. Restriction!	Linkage...	UG Core Dev Western Civ	0

Total Hours : 0

**Title : Dev of Western Civ Schedule Type : Classroom Based CRN : 2268**

Term	Subject	Course Numl	Section	Title	CRN	Meeting Times	Instructor	Status	Campus	Attribute	Hours

26 of 100 seats remain.

Schedule Schedule Details

Class Schedule for Spring 2023

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6m							
7m							
8m							
9m							
10m							
11am							

Spring 2023 Unfilled Plan

Title	Details	Hours	CRN	Schedule Ty	Note	Status	Action
Dev of Western Civ	DWC 102, 002	4	2268	Classroom		Pending	Add
Dev of Western Civ Seminar	DWC 102, S10	0	2272	Seminar		Pending	Add
Prin of Economics: Macro	ECH 102, 013	3	1319	Classroom		Registered	

Total Planned Hours: 0 Registered and CED Hours: 3

Save Plan

- Once all your courses are added, click **Save Plan**, name the plan, then click **Save**.
  - You can click the **TITLE** of a course to get more details on the course.



## How to Register for Courses CyberFriar

**Registering:** AT THE DAY(S) AND TIME(S) OF YOUR REGISTRATION. How to send your schedule to your **Registration Cart** in CyberFriar.

1. Starting from **CyberFriar**, click **Student Services**, then **Registration**, then **Register for Classes**. Select the **Term** you are planning for, enter your **ALTERNATE PIN**, then click Submit.

Student • Registration

### Registration

Student • Registration • Select a Term

#### Select a Term

Terms Open for Registration  
Spring 2023

Alternate PIN\*

Continue

Register for Classes  
Search and register for your classes. You can also view and manage your schedule.

Browse Classes  
Looking for classes? In this section you can browse classes you find interesting.

Browse Course Catalog  
Look up basic course information like subject, course and description.

#### Class Details for Dev of Western Civ Seminar Development of Western Civ 102 S10

Term: 202320 | CRN: 2272

Instructor/Meeting Times  
Instructor: Rousseau, Constance (Primary)  
S | M | T | W | R | F | S  
01/17/2023 - 05/12/2023  
Type: Class  
12:30 PM - 02:20 PM

Course Description

Bookstore Links

Attributes

Restrictions

Enrollment/Waitlist

Corequisites

Prerequisites

Cross Listed Courses

Linked Sections

Fees

Class Details

Close

### Register for Classes

Find Classes | Enter CRNs | Plans | Schedule and Options

#### Enter Your Search Criteria

Term: Spring 2023

Subject

Course Number

Keyword

Search | Clear | Advanced Search



## How to Register for Courses CyberFriar

2. If you have saved Plans, click on **Plans**. If you do not have any **Plans**, you can search for classes (**Find Classes**), directly register for courses via their CRNs (**Enter CRNs**), and view your **Schedule Options**.
  - a. If you are searching for courses, click **Add** to the right of the course to add that course.
  - b. If you are viewing your Plan or a Linked Course click **Add All** to add those courses.
3. To Register, click **Submit** (at the bottom right).
  - a. If you receive any error message you must acknowledge them by clicking 'Okay' to dismiss the notification.
  - b. In the below example, the student has successfully registered for FIN 113, ECN 101, and DWC 102 (lecture and seminar). They received errors and were not able to register for ECN 488 and ACC 485. To remove ECN 488 and ACC 485, click Submit.
  - c. The Summary tab shows you your registrations. From here you can search for more courses through the Find Classes tab, enter the CRNs (the unique 4 digit code associated with specific courses) through Enter CRNs, review Plans, and review Schedule and Options.

The screenshot displays the 'Register for Classes' interface. At the top, there are navigation tabs: 'Find Classes', 'Enter CRNs', 'Plans', and 'Schedule and Options'. The 'Plans' tab is active, showing a list of courses with columns for CRN, Title, Credits, Section Type, Instructor, and Grade Type. The courses listed are:

CRN	Title	Credits	Section Type	Instructor	Grade Type
1037	ACC 485, 003 Accounting Policy	3	Classroom Based	Parraault, Stephen (Primary)	Standard Letter
2324	DWC 102, 011 Dev of Western Civ	4	Classroom Based	Beach, Matthew (Primary) King, Colin Y, Guolin	Standard Letter
2330	DWC 102, 966 Dev of Western Civ Seminar	0	Seminar	King, Colin (Primary)	No Grade
1304	ECN 101, 010 Principles of Economics, Micro	3	Classroom Based		Standard Letter
1336	ECN 488, 002 Economics Senior Capstone	3	Classroom Based	Balley, James (Primary)	Standard Letter
1456	FIN 113, 002 Data Applications in Business	3	Lab	Canning, Brenda (Primary)	Standard Letter

On the right side, there are error messages for ACC 485 CRN 1037 and ECN 488 CRN 1336, and a 'Save Successful' message for FIN 113, ECN 101, and DWC 102. Below the course list, there are 'View Sections' and 'Add' buttons for each course. At the bottom right, there is a 'Submit' button.

The 'Summary' tab is also visible, showing a table of registered courses and their status:

CRN	Title	Details	Hours	Schedule Type	Status	Action
1456	Data Applications in Business	FIN 113, 002	3	Lab	Registered	None
1336	Economics Senior Capstone	ECN 488, 002	3	Classroom ...	Errors Preventing Regist...	Remove
1304	Principles of Economics, Micro	ECN 101, 010	3	Classroom ...	Registered	None
2330	Dev of Western Civ Seminar	DWC 102, 966	0	Seminar	Registered	None
2324	Dev of Western Civ	DWC 102, 011	4	Classroom ...	Registered	None
1037	Accounting Policy	ACC 485, 003	3	Classroom ...	Errors Preventing Regist...	Remove

At the bottom of the summary table, it shows: Total Hours | Registered: 10 | Billing: 10 | CEU: 0 | Min: 0 | Max: 15. There is also a 'Submit' button at the bottom right of the summary panel.